

CONSERVE & \$AVE™

RESIDENTIAL FURNACE/BOILER 2-YEAR CLEAN & TUNE-UP REBATE APPLICATION

SECTION A. CUSTOMER INFORMATION (please print)

Step 1:

Customer Name (as it appears on your utility bill)		Account Number	
Installation Address		City	State MN Zip Code
Mailing Address (if different from installation address)		City	State MN Zip Code
☐ Home ☐ Cell ☐ Other:			
Contact Phone Number (with area code)		E-mail Address	

Step 2:

☐ Please apply rebate to my account. ☐ Please send me a rebate check.

Rebates \$75 and under will be applied to your account. If a box is not checked a bill credit will automatically be issued.

Step 3:

How did you hear about CONSERVE & \$AVE™? (pick one)

☐ Billboard ☐ Chamber of Commerce ☐ Contractor ☐ Newspaper ☐ Radio

☐ Retailer/Vendor ☐ Social Media ☐ TV ☐ Utility Newsletter ☐ Utility Representative ☐ Utility Web Site ☐ Other _____

Step 4:

I am a: ☐ Residential Customer ☐ Commercial Customer	My building type is: ☐ Single Family ☐ Multi-Family buildings with 2 or more units	I am a: ☐ Owner/Occupant ☐ Owner/Non-Occupant ☐ Renter	My home/business is heated by: ☐ Electric ☐ Gas ☐ Don't Know	My water heating is: ☐ Electric ☐ Gas ☐ Don't Know
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 **SIGNATURE:** By typing my first and last names in the CUSTOMER SIGNATURE box below, I am signing this document and certify:

- ☐ I have completely filled out Section A
☐ I have read, understand, and agree to the terms and conditions – Section D, #1
☐ I have attached all support materials – Section D, #4
☐ All equipment has been installed at the address listed in Section A

CUSTOMER SIGNATURE _____ Date _____

TECHNICIAN SIGNATURE _____ Date _____

Allow 6-8 weeks
for processing.
Missing or incorrect
information will
increase the
processing time.

TEAMING UP TO SAVE YOU MONEY



OFFICE USE ONLY

☐ Gas ☐ Electric ☐ Water

Total Rebate Amount:

Date Received _____ Date Processed _____

Appliance/Equipment _____

ID _____ Verified By _____ FILE NAME: _____

\$

SECTION B. CONTRACTOR INFORMATION (This section to be completed by contractor.) PLEASE PRINT**ALL SERVICE WORK MUST BE PERFORMED BY A PROFESSIONAL HVAC OR BOILER SERVICE TECHNICIAN.**

Business Name	Technician Name	MN	
Mailing Address	City	State	Zip Code
Daytime Phone Number (with area code)	E-mail Address		

SECTION C. EQUIPMENT & SERVICE INFORMATION (This section to be completed by contractor.) PLEASE PRINT**EQUIPMENT INFORMATION:** ☐ Furnace ☐ Boiler

Manufacturer	Serial Number
Model Name	Model Number
BTU Rating	Rated Efficiency (AFUE%)

SERVICE INFORMATION: Date of Service: _____ Cost of Service: _____**FURNACE/BOILER CLEAN & TUNE-UP SERVICE CHECKLIST (please include separate sheets for multiple units):****TECHNICIAN: Please sign the front of this application to certify all checklist items have been completed!**

- | | |
|--|---|
| ☐ Check filter; change as needed. | ☐ Complete visual inspection of system piping and insulation. |
| ☐ Check fan/pump motor; lubricate as needed. | ☐ Check adequacy of combustion air intake. |
| ☐ Clean burners, combustion chamber and heat exchange surface, | ☐ Adjust burner and gas input, manual, or motorized draft control. |
| ☐ Adjust air-flow and reduce excessive stack temperatures. | ☐ Check proper venting. |
| ☐ Clean and inspect burner nozzle. | ☐ Check safety controls. |
| ☐ Clean burners, combustion chamber and heat exchange surface,
when weather or operating schedule permits. | |

SECTION D. REBATE APPLICATION CHECKLIST**This program offers a \$25 rebate for the completion of a professional clean and tune-up of your furnace or boiler. Use this checklist to complete the steps to receive your rebates:**

- ☐ 1. Read the following terms and conditions to determine if you are eligible for a rebate:
- Only one service address per application. Each service address is eligible every other year.
 - The utility reserves the right to apply rebates to past due accounts.
 - Furnace/Boiler Clean & Tune-Ups must be performed on equipment connected to a residential natural gas service supplied by Austin Utilities or Owatonna Public Utilities and is subject to inspection.
 - The Furnace/Boiler Clean & Tune-Up must be performed by a professional HVAC or boiler service technician. Austin Utilities and Owatonna Public Utilities assume no liability for any incidental or consequential damages resulting from the Furnace/Boiler Clean & Tune-Up provided by the service technician.
 - The Furnace/Boiler Clean & Tune-Up must meet the Minimum Service Requirements as specified in this rebate application Section C. EQUIPMENT & SERVICE INFORMATION.
 - Due to limited funding, this rebate offer can be withdrawn at any time without notice. Applications will be processed on a first-come, first-served basis. All applications from the current year's purchases must be received by March 31 of the following year.
 - Rebates can only be offered on Furnace/Boiler Clean & Tune-Up services that are completed while funding is in effect. In the event our program is discontinued due to depleted funds, we will not provide a rebate for Clean & Tune-Up services completed between the discontinued date and the end of that year.
 - Austin Utilities and Owatonna Public Utilities assume no liability for any incidental or consequential damages resulting from the Clean & Tune-Up service provided by the contractor.
- ☐ 2. Customer must complete Section A. Contractor must complete Sections B and C making sure to fill out all required sections in detail. Allow 6-8 weeks for processing. Missing or incorrect information will increase the processing time.
- ☐ 3. Include a final, detailed copy of the original service receipt or invoice showing the customer name as well as the date and description of service.
- ☐ 4. Sign and date the application.
- ☐ 5. Information contained in this rebate application may be shared with the Minnesota Department of Commerce and our co-op partners.
- ☐ 6. Submit completed forms and required documentation to your utility provider:

Austin Utilities

Apply by Mail: Attn: Rebate Processing
1908 14th St NE
Austin, MN 55912-4904
507-433-8886

Apply Online: www.austinutilities.com

Apply by Email: rebates@austinutilities.com

Owatonna Public Utilities

Apply by Mail: Attn: Rebate Processing
PO Box 800
Owatonna, MN 55060-0800
507-451-2480

Apply Online: www.owatonnautilities.com

Apply by Email: rebates@owatonnautilities.com